



**iSAS weekly meeting**

19th June 2024

Present : Jorgen D’Hondt, Achille Stocchi, Adèle de Valera

Notes:

WP leaders feedback  
To set expectations & help with feedback, Adèle sends a template (same as used for kick-off meeting) to be filled in by 28th June (to synchronise with coordination panel meeting)  
  
Next 2 coordination panel meetings    
Adèle confirms for 8th July & 4th Sept   
8th July are available : Jorgen, Achille, Maud, Giovanni, Frederick, Adèle  
4th Sept are available : Jorgen, Achille, Maud, Jens, Adèle  
  
Advisory board   
Adèle sends a message signed by Jorgen, Achille, Dave, to governing board, to get the advisory board members to be approved by 28th June  
  
Consortium agreement  
v0 to be available next week (Julie Gendron will provide it)  
To be approved by governing board    
Adèle checks a date with Dave, about 1:30 long via Zoom early September, probably 5th pm or 9th am (plenty of time to get to a final version)   
  
Governing board organisation  
Meetings twice a year seems good, 1 via Zoom early September & 1 at annual project meeting next Spring  
  
Project website  
Specific website meeting to discuss propositions, Adèle proposes a date early September when key persons available   
  
Joint side event at ICRI in Australia early December (showcase event, not technical event, because only a few hours)  
Jorgen proposes to go because at least one of us should be present   
Achille & Adèle check & get back to Jorgen   
  
Milestones reporting process  
Jorgen & Achille prefer to check milestones before filing  
Adèle provides WP leaders with a template to guide milestones reporting process  
  
WP6 financing  
Financial risk to be solved as CNRS internal decision making process - Achille handles it & reports back if needed (to take into account a possible delay by 6 months)