



**iSAS weekly meeting**

28th August 2024

Present: Achille Stocchi, Adèle de Valera

Absent: Jorgen D’Hondt

Notes:

**EU continuous reporting**

No news from Elena for now - she's been reminded via the communication centre (28/8)

\* Adèle asks Ketel if she can check the deliverables due M6 before the end of the week (Achille checks them as well) in anticipation of an upload into SyGMa portal at the M6 due date if still no response until then from the PO (as a precaution)

**Coordination panel & Steering committee**

Adèle changed the invitations from Tuesdays to Fridays 10-11:30 am every 6 weeks & explained why

**2025 iSAS in-person meeting @INFN**

To avoid 1st week of March (FR school winter holidays)

**WP2 Review of deliverable 2.1 "ML implementation plan" due M6**

Adèle uploaded it on 28th August

**WP5 July update**

Still missing for now

**WP7 July update**

Still missing for now

**WP7 Repository @STFC (WP7 milestone 25 due M4)**

No news from STFC yet (not surprising, Peter on holidays until "early September")

**WP8 & WP9 deliverables due M6**

No review sent back yet

**Sept meetings to prepare**

**iSAS website meeting** 3rd Sept

\* Agenda items:

-> Presentation of its layout, sections, pages

-> Which features do we need to add? What types of content do you expect to see? (e.g. past & future events, results, documents, link to repository, gallery, search function, etc.)?

-> What do we imagine for the industrial section of the iSAS website?

\* Adèle invites Sonny Lion (web developer who helped create the website) to participate to the meeting, and proposes an internal working session to discuss the possibilities (while not getting into too technical features, which would be difficult to maintain autonomously)

**Coordination panel meeting** 4th Sept

\* Agenda items (Adèle sends them before the end of the week):

-> Advisory board mandate starting

-> Consortium agreement in progress

-> Padova meeting in March

-> Amendment to include Nikhef (and maybe Polish & Latvian partners as well)

-> Preparation of the Governing board meeting

-> AOB

**Governing board meeting** 9th Sept

\* Adèle sends an e-mail to Dave Cc Peter to ask about agenda, chair (himself or deputy?), open then closed session or not, etc.

\* Agenda items to define:

-> Consortium Agreement: from comments phase to signature phase (NDA for industrial parnters?)

-> New partners: Nikhef, Polish, Latvian partners

Could a concrete proposal be ready by the time of the meeting?

Achille & Jorgen invite them to participate as guests

Which roles/tasks to allocate?

e.g. WP4.5 RF coupler design - roadblock because no one is assigned yet?

and/or Governing board deputy chairmanship...?

and/or a thematic role like Nick who's Conference coordinator?

Advisory board meeting (date tbd)

\* [Determine a final date](https://evento.renater.fr/survey/results/t6unomd2): Adèle proposes 20th Sept 10-11:30 am (because Frederick has to be available as the Chairperson) to the 2 Advisory board members who did not respond yet - and if ok, confirms the date to everyone involved (and if not, triangulates further dates)

\* Agenda items to define:

-> Presentation of the project

-> Role of the Advisory board

-> Questions from the Advisory board members