



**iSAS weekly meeting**

3rd February 2025

Present: Achille Stocchi, Adèle de Valera

Absent: Jorgen D'Hondt

Notes:

**WP3**

M#11 "Modification of choke cavity for flux trapping study" due M12 Feb 2025 coming up

\* Adèle sends a reminder with expectations & template enclosed very early Feb to WP3 Leader & Deputy

**WP8**

INFN & HZB asked for ideas on who might be interested to contribute to WP8.1 & WP8.3

**Website**

Integration of template - web developer gives the work to someone else from his team

**Governing Board**

Chairperson loops to close

\* Meeting on Feb 7 to prepare next Governing Board in Padova: Adèle prepares 2 slides with status report on CA, NDA, AMD, milestones & deliverables achieved, next 6 months preview (including instances provisional dates if there are, or frequency if to set up yet)

**Advisory Board**

Governing Board chairperson confirmed his approval for [Deepa Angal-Kalinin (UKRI)](https://www.astec.stfc.ac.uk/Pages/Deepa-Angal-Kalinin.aspx) as 4th Advisory Board member from LEAPS

\* Should we ask for all Governing Board members or send her mandate letter directly since time constraints are tight? Adèle asks the Coordination panel until end of week if no contrary notice, to send with Achille & Jorgen's signatures "on behalf of the project coordination" like proceeded with the other 3 members

**Industry Board (IB)**

\* Any feedback for WP7 Leader on cross-competencies (academic-industrial) to prepare next IB? Achille responds just to add "other" category

"... possibility to invite to the industrial workshop some representatives of institutions' TT, and book a slot for a 10-min presentation where successful TT activities are reported"

\* Adèle asks expectations Cc Achille: general feedback on experience? specific for what's already starting in iSAS? Legal aspects? Because according to the perspective chosen, the speaker(s) would not be the same

**Padova 2025**

Countdown registrations: 39 in-person, 2 remote participation

WP9 M#36 "Organisation of 1st project meeting and report" due M12 in Feb 2025

\* The organisation will be mostly locked in by Feb 28, and we will be able to write the milestone report by the due date - should we keep the due date as is and use phrasings like "Parallel WP meetings have been organised for each WP and, where relevant, between WPs"? Yes

**AMD**

Feb 10 onwards - no response from PO yet

\* Achille forwards info if any on Feb 6 where meeting with CERN

**CA & shared NDA**

Signature process to be opened

\* Achille sends a reminder to Julie